



**SWALLOW SCHOOL DISTRICT**  
INSPIRING EXCELLENCE SINCE 1844

## Reopening Task Force

### **Purpose**

The School Reopening Task Force is intended to be a representative group of Swallow School District stakeholders charged with operationalizing the implementation of federal, state, and local guidelines and recommendations as related to reopening school next year. This group will consider how to do so in the areas of:

- Continuity of Teaching and Learning;
- Human Resources;
- Operations;
- Allocation of Financial Resources and
- Policy Updates as Needed.

The group will commence meetings in July and is expected to meet every other week for the duration of the summer, approximately five times, and then additionally during September and the school year as needed.

Updates will be provided by the Task Force to the full school board over time, and recommendations made by August 26, 2020.

### **Overview of the Task Force Membership Process**

On June 4, 2020, the District sent out an end-of-the-year survey to parents which included a question about interest in participating on the District Reopening Task Force. Additionally, at their meeting on June 17, the School Board commissioned this Task Force and designated desired membership to include community members with expertise in Business, Human Resources, Insurance/Risk Management, Operations/Logistics, Indoor Environmental Quality, and Health Care and a representative cross-section of school staff. A cross-section of community members and school staff with direct expertise in the aforementioned areas, were selected for the Task Force from those who volunteered themselves for consideration. In all there were 23 parents/community members who indicated interest and eight Swallow employees.

**Task Force Membership Includes:**

<b>Name</b>	<b>Stakeholder Affiliation</b>	<b>Expertise</b>
Heather Brown, MD	Swallow Parent	Doctor--Family practice, obstetrics; Residency in Public Health
Annie Bolin	Swallow Teacher	Middle School Reading/Language Arts
Steve Blau	Swallow Parent	Owner Master Building Solutions - Engineering & Sales - Expertise in airborne transmission and air quality
Kelly Cavaiani	Swallow Teacher	4th grade teacher
Darin Clark	Swallow Parent School Board Treasurer, Co-Chair of Task Force	Human Resources and Operations for Large Multinational Company
Annie DiPietro	Swallow Teacher	Librarian, SOAR and Technology Coordinator
Beth Gatzow	Swallow Support Staff	District Nurse
Jeff Grunwald	Swallow Support Staff	District Custodian
Holly Heard	Swallow Teacher	Special Education teacher and Administrative Intern
Janet Jewell	Swallow Support Staff	Food Service Director
Laurie Newton	Swallow Parent	APNP - Pediatric Nurse Practitioner
Diane Olenchek	Swallow Teacher	5th grade teacher
Adam Scanlan	Swallow Administrator	Principal & Director of Special Education
Anni Schleicher	Swallow Parent	Senior Director of Sales and Operations in Higher Education
Jeremy Struss	Swallow Administrator	Director of Business Service
Melissa Thompson	Swallow Administrator & Co-Chair of Task Force	Superintendent

**Next Steps and Stakeholder Communication**

The Task Force will have its first meeting in early July. Updates will be provided during School Board Meetings and then available on the District's website in the Reopening School Section of the website, and shared with families in regular school communications channels. Any recommendations requiring board action will be made by August 26, 2020.